

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
Oakland, New Jersey 07436
REGULAR PUBLIC MEETING

March 25, 2024
Indian Hills High School, Cafeteria, 5:00 P.M.
Action to authorize Executive Session
Anticipated Public Session, 8:00 P.M.

AGENDA

1. Call to Order

_____ Mr. Bogdansky _____ Ms. Koulikourdis _____ Ms. Souders
_____ Mr. DeLaite _____ Dr. Lorenz _____ Ms. Emmolo, Vice President
_____ Ms. Kiel _____ Ms. Mariani _____ Ms. Ansh, President

2. Closed Session

BE IT RESOLVED, by the Ramapo Indian Hills Regional High School District this 25th day of March, 2024 at _____ PM as follows:

The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A.10:4-12b. The general nature of the discussion will involve personnel, student related matters, negotiations and matters confidential by law, and any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.

These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

Moved by _____ Seconded _____

_____ Mr. Bogdansky _____ Ms. Koulikourdis _____ Ms. Souders
_____ Mr. DeLaite _____ Dr. Lorenz _____ Ms. Emmolo, Vice President
_____ Ms. Kiel _____ Ms. Mariani _____ Ms. Ansh, President

3. Board President’s Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the business administrator/board secretary has caused notice of this meeting to be published by

having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services.

In addition, please be aware that employees of the School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public, and in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

4. Roll Call

- | | | |
|---------------------|------------------------|----------------------------------|
| _____ Mr. Bogdansky | _____ Ms. Koulikourdis | _____ Ms. Souders |
| _____ Mr. DeLaite | _____ Dr. Lorenz | _____ Ms. Emmolo, Vice President |
| _____ Ms. Kiel | _____ Ms. Mariani | _____ Ms. Ansh, President |

5. Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

6. Board President’s Report

- Student Board Representatives
- Sophia DelBuono-Ramapo High School*
- Cassandra Heinsohn-Indian Hills High School*

7. Interim Superintendent’s Report

8. Interim Business Administrator’s Report

9. Board Committee Reports

- Athletics, Arts, Extracurriculars & Communications** - Melissa Kiel
- Education & Personnel** - Audrey Souders
- Finance & Facilities** - Marianna Emmolo
- Negotiations** - Aaron Lorenz
- Policy** - Tom Bogadansky

10. Public Comment

Any member of the public wishing to speak must address any comments to the Board President. Please approach the podium and state your name and town and limit your comments to three (3) minutes.

11. Open Board Discussion

12. Action Items

Move to approve the following Meeting **Minutes**:

- March 11, 2024 Closed & Regular

Moved by _____ Seconded _____

13. Personnel

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions P1 as described below:

P1. Move to approve the following:

A. NON-INSTRUCTIONAL

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing	Effective Date
a.	Vincent Gurnari	Appoint	Volunteer Softball Coach	N/A	IHHS	N/A	N/A		2023-24
b.	Carly Hausch	Appoint	Volunteer Youth Group Club	N/A	IHHS	N/A	N/A		2023-24
c.	Nicholas Bernard	Appoint	Spring Drama Lighting Director	N/A	RHS	Flat	\$2,000		2023-24

15. Education

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions E1 through E4 as described below:

- E1. Move to approve District **student field trips and transportation costs** for the 2023-24 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Eisenhower Middle School	Teens Needing Teens	04/05/24	0
University Of Pennsylvania, Philadelphia PA	Spring Track	04/24/24-04/25/24	0
Metropolitan Museum of Art	Modern European History	04/25/24	0
FAMS	Teens Needing Teens	05/01/24	0
Passaic County Community College	Robotics (IHHS & RHS)	05/07/24 & 05/09/24	\$412.86
Great Adventure	Click Clack Front & Back	05/23/24	0
Tenaflly High School	Math Team	04/11/24	\$356.43
Museum of Illustration	Inscape	05/23/24	0

E2. Move to approve, the agreement between D.C. Fagan Psychological Services and the Ramapo Indian Hills Regional High School District Board of Education to provide Neuropsychological Evaluations for a fee of up to \$4,500.00 each, effective for March 26, 2024-June 30, 2024.

E3. Move to approve, as recommended by the Superintendent of Schools, the AP Saturday Hours for April and May 2024 at the rate of \$69.14 per hour, as follows:

<u>Subject</u>	<u>Staff</u>	<u>Hours Per Staff Member</u>
AP English	6 Participants	4
AP Math	8 Participants	4
AP Science	10 Participants	4
AP Social Studies	8 Participants	4
AP World Language	6 Participants	4

- E4. Move to approve, as recommended by the Superintendent of Schools, the Summer Curriculum Workshops and authorize the review and development of new and revised Curriculum for the 2024-25 school year as follows:

Summer 2024 Curriculum Workshops

<u>Department</u>	<u>Course Title</u>	<u>Staff</u>	<u>Hours per Staff Member</u>
Math	Algebra 1 (CP,CPE)	Participants 4 Presenters 2	18 4
Math	Algebra 1 Lab	Participants 2 Presenters 2	18 4
Math	Geometry (CP,CPE,H)	Participants 6 Presenters 2	18 4
Math	Algebra 2 (CP,CPE,H)	Participants 6 Presenters 2	18 4
Science	Multi-Lingual Physical Science	Participants 2 Presenters 1	12 8
Science	Multi-Lingual Chemistry CP	Participants 2 Presenters 2	8 2
Science	Physical Science	Participants 4 Presenters 2	8 8
Science	S1: Pilot Pathway - Preflight Your Career CPE	Participants 2 Presenters 1	8 4
Science	S2: Pilot Pathway - The Capstone Experience CPE	Participants 2 Presenters 1	8 4
Special Services	Transitions Biology	Participants 2 Presenters 2	4 4
Special Services	Transitions Earth Science	Participants 2 Presenters 2	4 4
Special Services	Transitions Ecology/Horticulture	Participants 2 Presenters 2	4 4

Special Services	Concepts of Algebra and Geometry	Participants 2 Presenters 2	4 4
Special Services	Intro to Algebra	Participants 2 Presenters 2	4 4
Special Services	Intro to Geometry	Participants 2 Presenters 2	4 4
Special Services	New Horizons: Personal and Social Skills	Participants 4 Presenters 2	6 8
Special Services	New Horizons: Careers and Adult Living	Participants 4 Presenters 2	6 8

16. Operations

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent of Schools to approve and adopt motion OP1 through OP6 as described below:

OP1. Move to approve the **use of** the Ramapo Indian Hills Regional High School District **facilities** for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

<i>Indian Hills High School</i>	
Building Blocks Lacrosse, LLC.	Lacrosse Practice; Athletic Fields & Field Lighting; June 3, 4, 5, 6, 10, 11, 12, 13, 17, 18, 19, 20, 24, 25, 26, 27, 2024; 6 - 7:30 P.M.

OP2. Move to approve, the renewal of the Transportation Contracts for daily to/from school routes and student-related activities with the allowable CPI of 5.81% increase over the 2023-24 costs with First Student, Inc. for the 2024-25 School Year.

<u>Route Number</u>	<u>Route Cost</u>	<u>Aide Cost Per Diem</u>
300	\$386.44	\$120.00
301	\$386.44	\$120.00
303	\$386.44	\$120.00

304	\$386.44	\$120.00
305	\$386.44	\$120.00
307	\$386.44	\$120.00
308	\$386.44	\$120.00
62	\$397.63	\$120.00
400	\$397.63	\$120.00
401	\$397.63	\$120.00
402	\$397.63	\$120.00
403	\$397.63	\$120.00
404	\$397.63	\$120.00
405	\$397.63	\$120.00
407	\$397.63	\$120.00
408	\$397.63	\$120.00
412	\$397.63	\$120.00

	Up to 16 Passenger <u>Vehicle</u>	17-24 Passenger <u>Vehicle</u>	25-35 Passenger <u>Vehicle</u>	36-54 Passenger <u>Vehicle</u>
<u>Two Hour Minimum</u>	\$218.42	\$218.42	\$218.42	\$218.42
<u>Four Hour Minimum</u>	\$436.84	\$436.84	\$436.84	\$436.84
<u>Six Hour Minimum</u>	\$655.26	\$655.26	\$655.26	\$655.26
<u>Each Add'l Half Hour</u>	\$50.00	\$50.00	\$50.00	\$50.00
<u>Per Aide (if applicable)</u>	\$200.00	\$200.00	\$200.00	\$200.00

OP3. Move to approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education’s (“the Board”) current Administrative Management Operating Software Programs (“Management Software Programs”) is through Frontline Education; and

WHEREAS, the Board desires to renew its subscriptions with Frontline to maintain and support its current Management Software Programs; and WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of performance of goods or services for the support or maintenance of proprietary computer hardware and software are exempt from the bidding requirements of the Public School Contract Law; and

WHEREAS, the School Business Administrator has determined that these renewals are necessary for the maintenance and support of the Board’s Management Software Programs.

WHEREAS, the Board is desirous of awarding the renewal to Frontline.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby accepts Frontline renewal proposals for the 2024-25 School year for a total sum of \$91,799.82.

BE IT RESOLVED that the Board Secretary is hereby authorized to execute such renewal and any other documents necessary to effectuate the terms of this Resolution.

OP4. Move to approve, the renewal of the Licensing and Maintenance Subscription with Educational Data Services, Inc., a New Jersey Cooperating Bidding Program, in the amount of \$14,675, effective for the 2024-25 School Year.

OP5. Move to approve the updated Shared Services Agreements, which includes as an attachment, the list of estimated reimbursable costs, between the Ramapo Indian Hills Regional High School District Board of Education and the Borough of Franklin Lakes to provide a Class III SLEO Officer during the school year 2024-2025.

OP6. Move to approve **Change Order** from K&D Contractors, LLC. for the Toilet Room Renovations project at Ramapo High School as follows:

<i>Change Order</i>	<i>Description</i>	<i>Amount</i>
004	Provide labor and material to install	\$8,700

	door lock sets on doors 1,2,3,5, 9 & 10.	
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*The original Allowance amount was \$350,000.00. The revised Allowance including this Change Order is \$302,898. The Original Contract Sum of \$2,422,000.00 remains unchanged.

17. Finance

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions F1 through F8 as described below:

- F1. Move that the **Financial Report** of the Interim Business Administrator and the Report of the Cash Reconciliation for the month of **February 2024**, including a cash report for that period, be approved by the Board and ordered filed.
- F2. Move that the Committed **Purchase Order Report** for the month of **February 2024**, having been audited by the Interim Business Administrator, be approved by the Board.
- F3. Move that the **additional bills** drawn on the current account for the month of **February 2024** in the total amount of \$5,964.90 for materials received and/or services rendered, having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
- F4. Move to authorize **approval of bills** drawn on the current account on **March 25, 2024**, in the total amount of \$4,049,823.54 including the **March 15, 2024** payroll, for materials received and/or services rendered having been audited by the Interim Business Administrator.
- F5. Move to approve **transfers** and to authorize the Interim Business Administrator/ Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the *Expense Account Adjustment Analysis* for the month of **February 2024**.
- F6. Move to approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4, I*, Dora E. Zeno, certify that as of February, 2024, **no budgetary line item** account has obligations or payments (contractual

orders) which in total **exceeds** the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

- F7. Move that **bills** in the District **Cafeteria Fund** in the total amount of \$140,848.79 having been audited and approved by the Interim Business Administrator/Board Secretary be approved by the Board as follows:

Food Services	February 2024 Operations	\$139,438.29
Food Services	February 2024 Student Meals	\$ 1,410.50

- F8. Move to approve the following resolution:

WHEREAS, District employees have submitted requests for reimbursement for **work-related travel** that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
IH24-45*	Gale Fanale	International Career Development Conference 2024	04/26/24-05/01/24	From \$2,717.00 to \$3,067.00
R24-33	Deborah Schwartz	SUPA WRT 114 Spring Workshop 2024	05/03/24	\$15.00
R24-34	Deborah Schwartz	SUPA ENG 192 Workshop 2024	05/17/24	\$15.00

IH24-48	Michelle Patrickio	Bergen County Stigma Free Symposium	05/01/24	\$40.42
IH24-49	Kimberly Batti-Valovino	The Art of Education University: NOW Conference	07/31/24-08/02/24	\$149.00
IH24-50	Melissa Van Kampen	The Art of Education University: NOW Conference	07/31/24-08/02/24	\$149.00
IH24-51	Susan Wiener	NJACAC Annual Conference	05/20/24-05/21/24	\$719.09
IH24-52	Shelly Storzum	NASN 2024 Stronger Together	07/08/24-07/10/24	\$320.00
D24-18	Dora Zeno	NJASBO Annual Conference	06/04/24-06/07/24	\$669.50

* Amend

18. Policy

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motion PO1 as described below:

PO1. Move to approve, the first reading of District Policies and Regulations as follows:

<u>Policy/Regulation Title</u>	<u>Policy Number</u>
R 1642.01	Sick Leave

PO2. Move to approve, the second and final reading of District Policies and Regulations as follows:

<u>Policy/Regulation Title</u>	<u>Policy Number</u>
P 1642.01	Sick Leave
P 4111	Creating Positions

	Yes	No	Abstain	Absent
Mr. Bogdansky				
Mr. DeLaite				
Ms. Kiel				
Ms. Koulikourdis				
Dr. Lorenz				
Ms. Mariani				
Ms. Souders				
Ms. Emmolo, Vice President				
Ms. Ansh, President				

19. Public Comment

20. Board Comments

21. Anticipated Future Meeting Dates

- Saturday, April 6, 2024 Special Public Meeting, Board of Education Conference Room
- Saturday, April 13, 2024 Special Public Meeting, Board of Education Conference Room
- Monday, April 8, 2024 Regular Public Meeting, Ramapo High School Cafeteria
- Monday, April 29, 2024, Budget Public Hearing/Regular Public Meeting, Indian Hills High School Cafeteria

22. Adjournment

Motion to adjourn the Monday, March 25, 2024 Regular Public Meeting at _____.

Moved by _____ Seconded: _____ to adjourn at _____ P.M

_____ Mr. Bogdansky	_____ Ms. Koulikourdis	_____ Ms. Souders
_____ Mr. DeLaite	_____ Dr. Lorenz	_____ Ms. Emmolo, Vice President
_____ Ms. Kiel	_____ Ms. Mariani	_____ Ms. Ansh, President